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**Minutes of the Pre bid Conference regarding tender floated by the department for providing House Keeping Services at Sector 69 building Mohali held on 25.10.2016 at 11.30 AM at Patiala.**

List of the prospective bidders who attended the meeting is placed at Flag "A" below.

The Pre bid meeting was called to clarify any doubts regarding the above tender. During the meeting the bidders requested for some clarification which were replied as under:-

- 1) In the eligibility conditions under Annexure "C" as per conditions No 2 & 3

"2      *"The bidder should have achieved turnover (as certified by Chartered Accountant) in anyone of the last three financial years preceding the year of invitation of bids i.e. during 2013-14 , 2014-15<sup>Amtd 2015-16</sup> equal to the estimated amount , and at least 50% of it should be from the business of providing house Keeping Services."*

"3      *"The bidder should have satisfactorily completed as prime contractor at least one similar work equal in value of the estimated cost of work in any one of the last three financial years preceding the year of invitation of bids i.e. during 2013-14,2014-15 and 2015-16"*

However the estimated cost of work has not been mentioned in the tender.

It was informed that the department will issue a corrigendum regarding the turn over amount and the completion of one similar work amount

- 2) The bidders sought clarification as to whether the department would be increasing the cost of the bid as and when the manpower rates are increased by the Labour department Punjab, Since there is provisions the tender that they have to pay the minimum wages as approved by the Govt. from time to time .


It was clarified to the prospective bidders that no increase shall be made in the tendered rates during the period of the tender as mentioned in clause (2) and (3) of general terms and conditions of the contractor

- 3) The bidders asked whether any cleaning machinery or cleaning items will be provided by the department

It was clearly informed that all the cleaning material and required machinery is to be provided by the bidder.

- 4) The bidders asked whether the facade cleaning is also included in their scope of work.

Bidders were informed that their scope of work includes the facade cleaning of the building also.

  
Addl. Excise & Taxation Commissioner, (Admin)