

EXCISE POLICY 2019-20

FAQs for the Applicants

Q.1 Which Banks and branches have been authorized by the Department for collection of application money for allotment of liquor vends in the State of Punjab for the year 2019-20?

Ans1. This year to facilitate the applicants and provide them more options to submit application forms and deposit application money, Department of Excise and Taxation has authorized the following banks to collect application money for the allotment of liquor vends in the State of Punjab for the year 2019-20:

- Axis Bank
- ICICI Bank

The applicant can get the application form (Annexure-B) in the authorized branches of the above mentioned banks. Further, the form can be downloaded from the website of the department. The list of the authorized branches is given in Annexure A and also displayed on the website of the department.

Q.2 Can an applicant submit application for any group in any district in the authorized branches?

Ans2. Yes, the applicant can go in any of the authorized branches of these above mentioned banks and submit application for any group of any district.

Q.3 How can the application money be deposited?

Ans3. The application money can be deposited in cash or Demand Draft payable AT PAR or preferably payable at the same location where the applicant is depositing /submitting his/her application. The applicant can also submit DD payable at PAR for any location in Punjab too. Processing Fee of Rs 125/- per Application has to be paid separately.

Q.4 In which account number the application money to be deposited?

Ans4. There is no need to remember any account number. Whenever an applicant will go to the authorized bank branch, he has to just fill the application form and the branch staff will feed the details in the system and the application money will directly go to the account opened for this specific purpose.

Q.5 In whose favour Demand Draft has to be made?

*Ans5. The Demand Draft shall be in favour of "**Excise and Taxation Commissioner, Punjab**".*

Q.6 Can an applicant submit single DD for Bulk applications?

Ans6. If there are bulk applications pertaining to a particular group then the applicant will be able to submit single DD for those applications but if the applications are of different groups then separate DD will be required for application pertaining to each group.

Q.7 Can an applicant submit DD of another bank while submitting applications?

*Ans7. Yes, applicant can submit DD of another bank while submitting applications provided Demand Draft is payable AT PAR or payable at the same location where the applicant is depositing /submitting his/her application (**locally payable at the location where the application is submitted**).*

Q.8 Why the soft copy of details of applications is asked in case of number of applications is above 10?

Ans8. This is being done to expedite the process of punching the details in the system and to cut short the waiting time of the applicants in the queues. Applicant is requested to submit the data in the uploadable format (Excel Sheet) as given below:

S.NO	NAME OF APPLICANT	FATHER'S NAME	DISTRICT CODE	DISTRICT NAME	GROUP CODE	GROUP NAME	CASH / DD	DD NO.	DD DATE

Note: You can mail the soft copy to Axis Bank on the e-mail ids given along with the name of the branches in Annexure-A. The Bank will not be responsible for the data submitted by the applicant through e-mail.

Q.9 What is the application money for various licensing group/zone sizes?

Ans.9 The application money for one unit with various licensing group/zone sizes is Rs. 30,000/- (Inclusive of GST if any)

Q.10 On which dates applications will be taken?

Ans.10 Applications may be submitted from 11.03.2019 to 16.03.2019. No application will be received after 5.00 pm on 16.03.2019. However, if any applicant has entered the authorized bank branch before 5.00 pm on 16.03.2019, all his applications will be accepted.

Q.11 How many copies of the application form are required to be submitted?

Ans.11 The applicant is not required to submit application form in **duplicate or triplicate**.

Q.12 When will the final list of the applications be displayed?

Ans.12 The list of applications submitted in the authorized branches of the banks **will be displayed on the website of the department on 18.03.2019. If any applicant has any grievance that his application or particulars in the applications have not been recorded properly by the bank, he may submit his objections via mail at e-mail ID excisepolicy201920@gmail.com** by 18.03.2019 up to 5.00 PM and in writing in the office of **Additional Excise and Taxation Commissioner-cum-Director (Investigation), Punjab, Patiala** who will handle all such objections for the entire State. All such objections will be decided by the **Additional Excise and Taxation Commissioner-cum-Director (Investigation), Punjab, Patiala** by 7.00 PM on 18.03.2019 and the decision conveyed to the applicant. The decision of **Additional Excise and Taxation Commissioner-cum-Director (Investigation), Punjab, Patiala** will be final. The final display will be on 19.03.2019.

Q.13 Who can be contacted in case of any query?

Ans13 You can contact the following nodal Officers in case of any query:

Dr. Shivani Gupta, Nodal Officer, Excise & Taxation Department 9815426410

Sh. Rahul Deval, Nodal Officer, ICICI Bank 8657411413
Sh. Shikhar Taneja, Nodal Officer, ICICI Bank 7087235337

Sh. Sheshpal, Nodal Officer, AXIS Bank 9988008198
Sh. Taranjeet Singh, Nodal Officer, AXIS Bank 8054700851

Q.14 When will the objections be called for from the applicants regarding the excise applications submitted through banks and final list be displayed after the corrections?

Ans 14: The objections regarding the excise applications will be called on 18-03-2019 from 2:00 Pm to 5:00 pm. All the objections raised by the applicants latest by 5:00 pm on 18-03-2019 will be considered and resolved by 7:00 pm. The final list with corrections will be displayed on 19-03-2019 on the Department's website.

Q.15 Will the Department and the Banks be working on holidays too?

Ans.15 Yes, the Department and the Banks are working on all days even the holiday if any for resolving the grievance, if any raised by the applicant.

Q.16 Is PAN mandatory field?

Ans.16 PAN is non mandatory field.

Q 17. We are applying in the name of our company, so what shall be entered in Date of Birth Field?

Ans.17 In case an applicant is a company or partnership firm, date of incorporation of the entity, shall be entered in Date of Birth field.

Q.18. Are there any branches of ICICI Bank and AXIS Bank which are authorized to collect application money?

Ans.18 Yes, branches in Indore, New Delhi, Gurugram, Jaipur, Noida, Shimla, Bhopal and Lucknow are authorized to collect the application money. The addresses of these branches are given in the Annexure 'A'. It is noteworthy that the branches outside the State of Punjab will collect application money only on the working days. In case of any difficulty, Nodal Officer can be contacted.

Sd/-

**Addl. Excise & Taxation Commissioner (Excise)
For Excise & Taxation Commissioner, Punjab**

Annexure-A

List of Authorized Branches

Nodal Branches:

- 1. AXIS: JEEVAN PRAKASH BUILDING SECTOR 17-B, CHANDIGARH**
- 2. ICICI Bank- Chandigarh – SCO 9-10-11, Sector 9-D, Madhya Marg, Chandigarh.**

District	AXIS	ICICI Bank
Amritsar-1 and Amritsar-2	<ol style="list-style-type: none">1. 29-Kennedy Avenue, Court Road, Amritsar2. Shop No. 136-137, City Centre Scheme, Opp. Bus Stand, Amritsar3. Ground Floor & First Floor, Plot no. 34, Khana Sumari no. 1564/11, Chowk Farid, Katra Jaimal Singh, Bazaar Pashamwala, Amritsar4. Khasra No 111, 112 and 113 min, Plot No. 3 opposite Ranjit Hospital, GT Road, Putligarh, Amritsar5. Ground Floor & Basement, G N Tower, Khasra No. 2352(3-12) Min, Khewat/Khatuni no. 1395/2334, Building no. 145 Min, Dausonda Singh Road, Amritsar6. Upper Ground Floor, Khasra No. 242 min (Old), 3092/242 min (New) 273-J, East Mohan Nagar, Amritsar	<ol style="list-style-type: none">1. SCO 112, Distt Shopping Complex, Ranjit Avenue, Amritsar, Punjab2. 361, M.C International, The Mall Amritsar, Punjab
Barnala	NO. B/12/443, MEGHRAJ & SONS BUILDING COLLEGE ROAD, BARNALA	SCF 16, 1718, College Road, Near Old Bus Stand, Barnala
Bathinda	<ol style="list-style-type: none">1. POCKET NO. 6, MC BUILDING NO. 2089 TP SCHEME, THE MALL, BATHINDA2. 84-A/ICS, Opposite Rajindra College GT Road, Bathinda	<ol style="list-style-type: none">1. 2928E/34, Bibi Wala Chowk, Opp Clock Tower, Bathinda

		2. Cs Balmiki Chowk, Civil Lines, G.T.Road, Bhatinda Punjab
Fatehgarh Sahib	Khewat /Khatauni no. 45/74 Khasra no. 49/1/2(3-2), 49/1/4(0-11),49/1/6(6-14), Kartar Complex, Opp. D.C. Office, Fatehgarh Sahib	Bassi Road, Opp Baba Zoravar Singh School, Jyoti Swaroop Chowk, Sirhind, Fatehgarh Sahib Dist., Punjab
Ferozepur	ES-30/3, HARJI NIWAS ,1-THE MALL, FEROZEPUR CITY FEROZEPUR	8, The Mall Road , Opp. Town Hall, Ferozpur City, Punjab
Fazilka	Ground Floor Khasra no. 852/1/2/1 (1-0) Khewat no. 812, Khatauni no. 1033, Main Abohar Fazilka Road, Near Sanjeev Cinema, FAZILKA	2388, Dabra Street, Bank Road, Fazilka, Distt. Ferozpur, Punjab
Faridkot	B-VI/65 ,CIRCULAR ROAD FARIDKOT FARIDKOT	Gandhi Tent House, Circular Road, Faridkot Faridkot
Gurdaspur	Khasra No. 292-298, A.P. Palace, Tibri Road,Gurdaspur	Sony Showroom, Tibri Cantt Road, Gurdaspur, Punjab
Hoshiarpur	B-XX / 214, Main Court Road, Hoshiarpur	The Mall, B111/Mch155, Sutheri Road, Hoshiarpur
Jalandhar-1 and 2	<ol style="list-style-type: none"> 1. Ground floor & Basement, SCO 30-31, Guru Ram Das Divine Tower, Opp. Minin Secretariate, Ladowali Road, Jalandhar 2. Khasra No. 11881, 11883,11884 & 11885, Ravi Tower, Preet Nagar, Sodal Road, Jalandhar 3. Basement & Ground Floor, Chowk Maqsudan, G. T Road, Jalandhar 4. Ground Floor and First Floor, Khata No.4783/5738,Khasra No.2568,Hadbast no. 307,plot No.7-A (Part of Plot No.7), Gujral Nagar, Mahavir Marg,(Near Doordarshan Center),Jalandhar 5. Ground Floor & First Floor, 418-R, Model Town, Jalandhar 6. Ground Floor & Basement, SCO - 11 & 12, Crystal Plaza, Chotti Baradari, Part - 1, Garha Road, Jalandhar 	<ol style="list-style-type: none"> 1. Ground Floor, Syal Chambers, Adarsh Nagar, G.T. Road, Jalandhar, Punjab 2. Opp. Kings Hotel, 2223, G.T.Road, Jalandhar

Kapurthala	1st Floor, Nanha Complex, Mall Road,Opp. Shiv Mandir,Kapurthala	83/206,Opp.Dhian Singh Petrol Pump, Near Bus Stand, Jalandhar Road, Kapurthala
Ludhiana-1, 2, & 3	<ol style="list-style-type: none"> 1. Plot No 105, The Boulevard Shop No AG 01211 LGF Unit No 1& 2 The Mall Road, Ludhiana 2. B-15-179/1, Nirnakari Kucha 4, Sona Complex,G.T. Road, Miller Ganj, Ludhiana 3. Ground Floor & Basement, Plot No. B-II, Mata Rani Chowk, Bhadaur House, Ludhiana 4. Upper Ground Floor & First Floor, Khata No. 154/179, 161/187, Khasra No. 1279/59, 1277/58, 1281/60, 1283/61, Plot No 31, Municipal No. B-XVIII-3751, Sant Fateh Nagar, Dugri Road, Model Town, Ludhiana 5. Upper Ground Floor, Khata no. 270/327, Khasra no. 72//3/1/2/2, 8/2/1/2, 13/1/2/2,2/2, 3/1/2/1, 8/2/1/3, 9/1, 12/3/2, 13/1/2/1, Municipal No. B-XXXI-429 Chandigarh Road, Ludhiana 6. Pakhowal Road, Phullanwal, Dist.-Ludhiana 7. Ferozpur Road, Threeke, Dist. Ludhiana 8. Ground Floor Khasra No. 5//12,19/1, Khata No. 316/326, K.B. Towers, Hambran Road, Near Kali Mata Mandir, Ludhiana 	<ol style="list-style-type: none"> 1. Nehru Sidhant Kender Trust Building, Feroz Gandhi Market, Ludhiana, Punjab 2. Jandu Towers, BXv, 136, Millerganj, G.T. Road, Opp. Fire Station, Ludhiana
Mansa	QUILA NO.1088 ,KEWAT NO.1507 WATER WORKS ROAD MANSAA	Shimla Complex Water Works Road, Mansa, Punjab
Moga	S.C.F. NO. 26 AND 27 G.T. ROAD MOGA	Ground Floor, Scf 12 13, Improvement Trust Shopping Area, Moga, Punjab
Mohali	<ol style="list-style-type: none"> 1. SCF-113-114, PHASE-VII SAS NAGAR,MOHALI 2. SCO NO. 2, PHASE V, MOHALI, DISTT. MOHALI 	<ol style="list-style-type: none"> 1. SCF 21-22, Phase VII, SAS Nagar, Mohali 2. SCF 08, Phase5, Mohali, Sahibzada Ajit

		Singh Nagar Dist., Punjab
Muktsar	GROUND FLOOR, SHOP CUM FLAT NO.2,3 AND 4, NEW GRAIN MARKET MUKTSAR	Kotkapura Road, Near Maddan Hotel, Muktsar, Punjab
Nawanshahar (SBS)	Khasra No. 3631/1998, 3631/1999, Mohalla Hira Jattan ,Banga Road, Nawanshahar	Ground Floor, Banga Road, Nawanshahar, Punjab
Pathankot	Lower Ground Floor and Upper Ground Floor, Khata No. 438/484, Khasra No.2462/1093, Pathankot	Ground Floor, 5 6 B Block, Improvement Trust Complex, Patel Chowk, Pathankot
Patiala	1. SCO -6, Bank Square, Chotti Baradari, PATIALA 2. GROUND FLOOR & FIRST FLOOR, SCF NO.1&2 DLF COLONY, SIRHIND ROAD, PATIALA	1. 2829, Prem Heights, Ajit Nagar, Near Leela Bhavan, Patiala 2. SCO 121, Urban Estate, Phase 2, Nr. Spencers Store, Patiala
Rupnagar	KHASRA NO.49/1, DASHMESH NAGAR, NEAR BELA CHOWK, RUPNAGAR	Mcr3039/E, Bela Chowk, Ropar, Punjab
Sangrur	SCF 17-18-19,KAULA PARK,SANGRUR	SCF 2223, Kuala Park, Improvement Trust, Sangrur, Punjab
Taran Taran	MC No. 5/253 & 254, Near Partap Talkies, Amritsar Road,Tarn Taran	Sarhali Road, Opp. Sdm Court, Tarn Taran, Punjab
Indore	1 Kamal Palace,Y.N.Road,Indore	4,Chhoti Khajrani, Malav Parisar, Indore
Gurugram (Gurgaon)	Sector 15, Gurgaon, Haryana, Sco 50 & 51, Old Judicial Complex, Civil Lines, Sector 15, Gurgaon, Haryana	Sco 18 19, Huda Shopping Centre, Sector14, Market Complex, Gurgaon, Haryana
Jaipur	C Scheme Ashok Marg Jaipur	C99, Shreeji Towers, Subhash Marg, Near Ahimsa Circle, C Scheme, Jaipur
Noida	Sector-18, Noida,K-21 & K-22, Sector-18, Noida	K1, Senior Mall, Sec18, Noida, Uttar Pradesh
Shimla	GF/FF Durga Cottage, SDA Commercial Complex, Kasumpti Shimla - 171009 Himachal Pradesh	The Mall Road, Shimla
Bhopal	165-A,166,Star Arcade, M P Nagar, Zone 1,Bhopal	14-15, Aditya Avenue, Airport Road, Bhopal, Madhya Pradesh.

Lucknow	MG Marg, Lucknow-226001.Opp Raj Bhawan	Shalimar Tower, 31/54 M.G.Marg, Hazratganj, Lucknow
New Delhi	R K Mission, New Delhi Ground Floor, Ramakrishna Mission, R.K. Ashram Marg, Paharganj, New Delhi	9A, Phelps Building, Connaught Place, New Delhi

Annexure- B Application Form

Paste your recent
photograph

Name of the Applicant

Father's Name

Address of the Applicant

PAN No. (Non Mandatory)

Date of Birth

**Name of the District for which
applicant is applying**

**Name of the Licensing
Unit/Group/Zone for which applicant is
applying**

**Code of the Licensing Unit/Group/Zone
for which applicant is applying**

**Application Money for Licensing
Unit/Group/Zone**

Mode of Payment

DD Details

Cash

Cash/DD
Bank DD No dated
Denominations
100x
200x
500x
2000X
Total in (Figures)
Total in (Words)

Signature

Contact No: _____